



**ASTHMA COALITION OF LOS ANGELES COUNTY  
ASTHMA COALITION STEERING COMMITTEE MEETING**

**Meeting Notes  
September 11, 2013**

**Attendees: Aarti Harper (DPH-CDPH), Carlos Aguilar (CES), Janet Scully (DPH-MCAH), Jennifer Clark (Breathe LA), Katie Balderas (DPH-MCAH), Kerry Van Frank (PUSD), Monica Morello (DPH-MCAH), Yolanda Cuevas (LAUSD), Natalie Banchik (West Coast University nursing student)**

ISSUE/TOPIC	DISCUSSION	ACTION/FINDINGS	PERSON(S) RESPONSIBLE
<p>Welcome &amp; Review Agenda, Minutes</p> <ul style="list-style-type: none"> <li>• Status of action items from August meeting</li> <li>• Approve August minutes</li> </ul>	<ul style="list-style-type: none"> <li>• Jennifer reviewed August minutes and action items. Yolanda provided an amendment to the minutes (She will set up a meeting with the president of LACOE; they have not met yet). The minutes were approved as amended.</li> <li>• Janet is in contact with Dr. Heather Readhead at DPH to find out who at DHS is working on the new AAP form.</li> <li>• Action items from August that still need to be addressed are listed in the adjacent column.</li> </ul>	<ol style="list-style-type: none"> <li>1) Find out from Scott Takahashi who else at Kaiser Permanente we should engage in the ACLAC.</li> <li>2) Make recruitment contacts to Healthcare/Hospital organizations.</li> <li>3) Make recruitment contact to Glendale Unified School District.</li> </ol>	<ol style="list-style-type: none"> <li>1) Monica</li> <li>2) Dr. Vinetz</li> <li>3) Yolanda</li> </ol>
<p>ACLAC Strategic Planning</p> <ul style="list-style-type: none"> <li>• Workgroup work plans</li> <li>• Strategic plan document</li> </ul>	<ul style="list-style-type: none"> <li>• Monica reviewed the revised ACLAC Work Plan Template. The new template has instructions at the top. The “Deliverables” section was moved below the “Activities” sections for clarity.</li> <li>• The Strategic Plan document was emailed to all SC members on 8/22 with assigned sections to review. Reviewed sections were due back to Monica by 9/9. Only three sections were not completed. Katie and Janet volunteered to review Dr. Vinetz’s section, the Logic Model.</li> <li>• Katie suggested that we insert MCAH or HEA stock photos in the Strategic Plan document. Janet suggested that we put the DPH logo on the document. The document will need to go through</li> </ul>	<ol style="list-style-type: none"> <li>1) Complete review for assigned section of the ACLAC Strategic Plan document.</li> <li>2) Review the Logic Model in the ACLAC Strategic Plan document.</li> <li>3) Select stock photos and ask Chandara for assistance in inserting photos into the Strategic Plan document.</li> <li>4) Submit the Strategic Plan document to Ex Com for review.</li> </ol>	<ol style="list-style-type: none"> <li>1) Marilyn Li, Robert Vinetz, &amp; Carrie T.</li> <li>2) Katie &amp; Janet</li> <li>3) Monica</li> <li>4) Janet/Monica</li> </ol>

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	<p>External Communications, but turnaround time is about 1 week.</p> <ul style="list-style-type: none"> <li>We may be able to get the Strategic Plan document printed through MCAH. We will plan to disseminate it through the ACLAC web page, Facebook page, and provide hard copies at the January General meeting.</li> </ul>	<p>5) Request printing Strategic Plan document through MCAH.</p>	<p>5) Janet/Monica</p>
<p>October General Coalition Meeting Planning</p> <ul style="list-style-type: none"> <li>New location</li> <li>General updates</li> <li>LA City Health and Wellness Chapter presentation</li> <li>Announcements</li> <li>Workgroup break-out session</li> </ul>	<ul style="list-style-type: none"> <li>The October ACLAC meeting will be held at Barlow Respiratory Hospital, Williams-Farinella Hall, 2000 Stadium Way, Los Angeles 90026. We may be able to continue having subsequent general quarterly meetings at Barlow.</li> <li>A map of the new location will be sent out to ACLAC members and we will put out signs to direct attendees to the meeting location.</li> <li>The SC reviewed the draft agenda items for the October meeting. Kerry is going to find out if PUSD is able to attend the meeting for recognition.</li> <li>We should brainstorm discussion questions based on the Health and Wellness Chapter presentation.</li> <li>The SC agreed to maintain the Workgroup Break-Out Session. Co-Chairs should discuss their group's Work Plans.</li> </ul>	<ol style="list-style-type: none"> <li>Find out whether a PUSD Board Member will be able to attend October meeting for recognition re: Asthma Management Policy.</li> <li>Get a campus map of Barlow from Margaret Crane.</li> <li>Get signs from ALA to post at Barlow.</li> <li>Develop 2-3 discussion questions about the Health &amp; Wellness Chapter project for the October meeting.</li> </ol>	<ol style="list-style-type: none"> <li>Kerry</li> <li>Monica</li> <li>Katie</li> <li>Carrie &amp; Jessica</li> </ol>
<p>General Updates &amp; Discussion:</p> <ul style="list-style-type: none"> <li>RAMP action on CMS Medicaid Regulations</li> <li>SC vote on SB 691 &amp; School Facilities Bond</li> <li>Event requests to the ACLAC</li> </ul>	<ul style="list-style-type: none"> <li>RAMP is looking into the new Medicaid regulations to formulate a plan of action to move the new rule forward in CA. They are reaching out to various stakeholders and allies to gather information and raise awareness about the rule. They are also going to gauge Medical's Managed Care Division's Advisory Group's interest in the rule. They will likely plan to send a letter to Secretary Dooley to move the process forward. RAMP also wants to gather stories of in-home visiting programs that work.</li> </ul>	<ol style="list-style-type: none"> <li>Gather success stories of in-home asthma visiting programs in CA/LA County and send them to Monica.</li> <li>Inform Monica if you plan to join the ACLAC's Fight for Air Walk team and fill out the online</li> </ol>	<ol style="list-style-type: none"> <li>All SC Members</li> <li>All SC Members</li> </ol>

ISSUE/TOPIC	DISCUSSION	ACTION/FINDINGS	PERSON(S) RESPONSIBLE
<ul style="list-style-type: none"> <li>• LA County Asthma Brief</li> <li>• PIF funding proposal &amp; ALA partnership</li> <li>• ALA Fight for Air Walk on 10/20/13</li> </ul>	<ul style="list-style-type: none"> <li>• The SC voted to approve ACLAC support of SB 691, penalties for large-scale pollution violations, and the School Facilities Bond, funding for schools based on need. Monica submitted the online letter of support for SB 691 and notified Brandon at RAMP of our support of the School Facilities Bond.</li> <li>• Monica and a representative from the National Research Institute (NRI) will participate in the Clean Air/Rideshare Fair on Oct. 10<sup>th</sup>. Yolanda may be able to participate also.</li> <li>• Two representatives from the Childhood Lead Poisoning Prevention Program will participate in the Holy Family Church Health Fair on Oct. 27<sup>th</sup>.</li> <li>• The ALA, LA Care, and the Childhood Lead Poisoning Prevention Program have offered to provide materials for the events.</li> <li>• The PIF funding proposal is moving forward with a potential partnership with the ALA to implement trainings for high-need asthma providers in LA County. The next Clinical Workgroup meeting to discuss the proposal is Friday, 9/13.</li> <li>• The ALA Fight for Air Walk is taking place in Santa Monica on Sunday, October 20<sup>th</sup>. The ACLAC will be putting a team together. So far, Yolanda, Kerry, Katie, Monica, and Janet have volunteered to join the ACLAC team.</li> <li>• Monica will be participating in the winter 2014 Stop the Transmission of Polio (STOP) team with CDC, WHO, and UNICEF. She will be in Atlanta in January for two weeks for training, and deploy on assignment from February to about May/June.</li> </ul>	<p>registration form.</p>	

Recorded by Monica Morello